

COMMON LEAN EVENT PROJECT RISKS

| Risk Item | | Category of Impact | | | | | | |
|-----------|--|------------------------|-------------------|---------------------------|------------------------|----------------------------------|--------------------------------|--------------------------------|
| | | Solution ID challenges | Buy-in challenges | Implementation challenges | Sustainment challenges | Not perceived as a total success | Negative impact on other areas | Wrong project - low importance |
| 1 | Scope too large | ● | ● | ● | ● | ● | | |
| 2 | Scope creep | ● | ● | ● | ○ | ○ | ○ | |
| 3 | Hidden agendas | ● | ● | | | ○ | | |
| 4 | Preconceived solutions | ● | ● | | | ○ | | |
| 5 | Process undergoing other changes (not stable) | ● | | ● | | ● | ● | |
| 6 | Inability to test (pilot) results | | | ● | | ○ | ● | |
| 7 | Lack of team availability (all phases) | ● | ● | ● | ● | ○ | | |
| 8 | Incomplete event preparation | ● | ● | ● | ● | ● | ● | |
| 9 | Lack of data | ● | ● | | | ● | ● | ● |
| 10 | Untrustworthy data | ● | ● | | | ● | ● | ● |
| 11 | Not all key decision makers (key stakeholders) present | | ● | ● | ● | ○ | | |
| 12 | Key stakeholders not aligned | | ● | ● | ● | ● | | ● |
| 13 | Unrealistically high stakeholder expectations | ○ | ○ | ○ | ○ | ● | | |
| 14 | Key stakeholder(s) dictating solutions | ● | | | ● | ● | | |
| 15 | Project not viewed as very important by key stakeholder(s) | | ● | ● | ● | ● | | ● |
| 16 | Key stakeholders unwilling to sign-off on solution proposals | | ● | ● | | ○ | | |
| 17 | Support organizations and/or subject matter experts (SMEs) not available | ● | | ● | | ○ | | |
| 18 | Poor post-event follow through | | | ● | ● | ● | | |
| 19 | Unable to implement solutions during event | | | ● | ● | ○ | | |
| 20 | Long implementation period | | | ● | ● | ○ | | |
| 21 | Insufficient knowledge of area to be improved | ● | ● | | | ○ | ● | |
| 22 | Insufficient knowledge or comfort with improvement tools | ● | | | ○ | ○ | | |
| 23 | Process performer resistance | | ● | ● | ● | ○ | | |
| 24 | Union resistance | | ● | ● | ● | ○ | | |